



Organised by Berne TA Center Pte. Ltd.
UEN: 200715485W

**Course Accreditation under the Singapore Workforce Skills
Qualification System (WSQ)
(Course Code: CRS-Q-0041380-SSC)
Level 2
Transactional Analysis for Developing Positive Communication
Competencies in Working Relationships
Date: 25 May 2026
Closing Date: 10 May 2026**

**This course has met the course accreditation criteria for the
accreditation scope Training and Assessment**

**Training Hours: 6
Assessment Hours: 1**

Learning Objectives

A) Develop Self and Situation Awareness to Construct and Build Relationships with Stakeholders

- Identify the strengths and areas for improvement of one's personality to better manage work relationships
- Recognise one's behavioural vulnerabilities, and how these impact relationships at the work place
- Apply possible strategies and follow up actions to build positive relationships with stakeholders

B) Construct and Build Relationships using the Ego States Model

- Understand self and others using Transactional Analysis (TA) in professional practice
- Use self-assessment tools to evaluate self and others
- Analyse and discuss professional development needs using personality profiling tool

C) Build Effective Communication for Positive Relationships Using Transactional Analysis

- Use Transactional Analysis (TA) as a model to build and strengthen relationships
- Apply effective communication strategies to achieve effective relationships
- Demonstrate competencies to co-create solutions in managing challenging situations and relationships

Facilitator: Dr Jessica Leong (Teaching and Supervising Transactional Analyst)

Assessor: To be appointed

Date: 25 May 2026 (Monday)

Time: 9:00 am - 5:30 pm

Registration & Attendance Taking: 8:30 am onwards (QR Code via Singpass)

Venue: 2 Bukit Merah Central #03-07, Singapore 159835

Inquiries: Email: bernetata@gmail.com
Telephone: Angela at 9817 7311

Funding by SSG for Singaporeans and Permanent Residents:

\$225 (Full Course Fee)

\$112.50 - 50% Course Fee Subsidy (Singaporeans below 40 or PRs)

\$67.50 - 70% Course Fee Subsidy (Singaporeans above 40)

Breakdown for Administrative Fees:

- Statement of Attainment from SSG
- Course Materials
- Assessor's Fees
- Psychological Profiling
- Coffee/Lunch/Tea Breaks

Notes on SSG Funding (This is not related to SkillsFuture Credit)

- Claims can be made only by Berne TA Center for SSG funding if you attain 100% attendance for Singaporeans and PRs; otherwise you will have to pay the full non-subsidised amount.

- Non-Singaporeans and non-PRs are eligible for SSG Level 2 Statement of Attainment certification, but are NOT eligible for SSG funding.

Two Modes of Payment by:

1. Bank Transfer

PayNow: UEN 200715485W

Beneficiary Name: Berne TA Center Pte. Ltd.

Beneficiary Bank Name: Oversea-Chinese Banking Corporation

Bank Account: 569019201001

Bank Code: 7339

Branch Code: 569

Swift Address: ocbcsgsg

Branch: OCBC Harbourfront Branch

2. Cheque

Should be crossed and made payable to *“Berne TA Center Pte. Ltd.”*.

Cheque must not be post-dated. Please mail the cheque to: 2 Bukit Merah Central #03-07, Singapore 159835.

E-Certificate

Assessment must attain the competent grades.

Statement of Attainment will be awarded by SSG with competent grades.

